



UNIVERSITY OF VIRGINIA
CHARLOTTESVILLE
—
RESIDENCE HOUSES

RESIDENT STAFF

September 29, 1976

CONFIDENTIAL

Mr. Robert Elkins
307 Hancock House
University of Virginia

Dear Mr. Elkins:

As you know, the Resident Staff Program has established an evaluation system that reviews the effectiveness of all resident staff members.

Part of that evaluation includes a review of materials and reports by an Appraisal Board.

Recently we have received reports regarding your having an overnight guest on more than one occasion.

Since this may bear directly on your effectiveness as an R.A., the Appraisal Board is being convened to review the situation with you and to make a recommendation to Mr. Titus.

A meeting has been set for 12:00 noon on Wednesday, October 6th in the conference room of the Dean of Students' Office in Dabney House.

You are expected to be there at that time. Your immediate supervisor, Senior Resident David Verklin may also attend this hearing.

If you have any questions regarding this, please let me know.

Sincerely,

Sharon Y. Bowen

Sharon Y. Bowen
Chairperson, R.S. Appraisal Board

SYB/bjs

cc: Chester R. Titus